

Documentation needed

All PSE clock rings/everything report

All clock rings for FTRs on the OTDL (getting this in advance helps you to make sure your remedy is accurate)


Copy of all OTDLs

Start by making a spreadsheet of the overtime violations from the PSE clock rings. You can include this in your documentation.

Next by using the OTDL and verifying through clock rings add your remedy into the spreadsheet.

Name of PSE

Name of OTDL FTR



	A	B	C	D	E	F	G	H	I	J	K	L
	Name	Date of BT	amount of violation	Time occurred	Operation	Operation Description	Remedy	Available at	Remedy hours	PSE documentation notes	FTR Documentation notes	Comments
1												
2	A Dude	Saturday, July 20, 2019	1.26	10.66	079	Package distribution	A Remedy	10.66	1.26	PSE.pdf page 1	FTR.pdf page 1	
3	B Good	Monday, July 22, 2019	1.92	9.96	769	Boxing	B Whole	9.96	1.92	PSE.pdf page 2	FTR.pdf page 2	
4	C Farr	Monday, July 22, 2019	0.99	10.57	769	Boxing	C Documentation	10.57	0.45	PSE.pdf page 3	FTR.pdf page 3	
5	D up	Monday, July 22, 2019	0.9	11.58	742	misc	D Nile	11.58	0.9	PSE.pdf page 4	FTR.pdf page 4	
6	E zier	Tuesday, July 23, 2019	1.55	10.04	649	BRM	E Coli	10.04	0.96	PSE.pdf page 5	FTR.pdf page 5	
7	F notgoingthere	Wednesday, July 24, 2019	1.92	10.02	649	BRM	A Remedy	10.02	1.92	PSE.pdf page 6	FTR.pdf page 6	
8	G Golly	Wednesday, July 24, 2019	1.07	10.58	769	Boxing	B Whole	10.58	1.02	PSE.pdf page 7	FTR.pdf page 7	
9	H Line	Thursday, July 25, 2019	1.8	9.8	769	Boxing	C Documentation	9.8	1.8	PSE.pdf page 8	FTR.pdf page 8	
10	I Amreaching	Thursday, July 25, 2019	1.9	9.95	649	BRM	D Nile	9.95	1.9	PSE.pdf page 9	FTR.pdf page 9	
11	J Kidding	Thursday, July 25, 2019	1.22	10.58	769	Boxing	E Coli	10.58	1.02	PSE.pdf page 10	FTR.pdf page 10	
12	A Dude	Thursday, July 25, 2019	0.81	11.02	742	misc	A Remedy	11.02	0.81	PSE.pdf page 11	FTR.pdf page 11	
13	B Good	Friday, July 26, 2019	1.13	10.57	079	Package distribution	B Whole	10.57	1.03	PSE.pdf page 12	FTR.pdf page 12	
14	C Farr	Monday, July 29, 2019	2.54	9.66	769	Boxing	C Documentation	9.66	2.34	PSE.pdf page 13	FTR.pdf page 13	.34 Vtime
15	D up	Monday, July 29, 2019	2.26	9.94	869	Boxing	D Nile	9.94	2.06	PSE.pdf page 14	FTR.pdf page 14	
16	E zier	Monday, July 29, 2019	1.99	9.95	649	BRM	E Coli	9.95	1.99	PSE.pdf page 15	FTR.pdf page 15	
17	F notgoingthere	Wednesday, July 31, 2019	1.62	10.35	742/769	Boxing	A Remedy	10.35	1.62	PSE.pdf page 16	FTR.pdf page 16	
18	G Golly	Wednesday, July 31, 2019	1.45	10.58	769	Boxing	B Whole	10.58	1.42	PSE.pdf page 17	FTR.pdf page 17	
19	H Line	Thursday, August 1, 2019	2.01	9.75	769	Boxing	C Documentation	9.75	2.01	PSE.pdf page 18	FTR.pdf page 18	
20	I Amreaching	Thursday, August 1, 2019	1.08	10.03	769	Boxing	D Nile	10.03	1	PSE.pdf page 19	FTR.pdf page 19	
21	J Kidding	Thursday, August 1, 2019	1.62	10.14	769	Boxing	E Coli	10.14	1.62	PSE.pdf page 20	FTR.pdf page 20	
22	A Dude	Thursday, August 1, 2019	1.27	10.58	769	Boxing	A Remedy	10.58	1.02	PSE.pdf page 21	FTR.pdf page 21	
23	B Good	Friday, August 2, 2019	0.96	9.74	769	Boxing	B Whole	9.74	0.96	PSE.pdf page 22	FTR.pdf page 22	
24	C Farr	Friday, August 2, 2019	2	10.03	769	Boxing	C Documentation	10.03	1.97	PSE.pdf page 23	FTR.pdf page 23	

To the side of that (on line 2) extend a cell to hold a sentence and insert this code:

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=CONCAT("On ",TEXT(B2,"DDDD DD MMMM YYYY"),",",A2," worked ",C2," hours overtime exceeding 8 hours at ",D2," as shown on ",J2," while ",G2," was available to work ",I2," hours overtime at ",H2," as shown on ",K2,".")
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This code will produce the sentence below.

On Saturday 20 July 2019 A Dude worked 1.26 hours overtime exceeding 8 hours at 10.66 as shown on PSE.pdf page 1 while A Remedy was available to work 1.26 hours overtime at 10.66 as shown on FTR.pdf page 1.

Grab the little square at the bottom right side and pull it down to apply the formula to the whole document.

On Saturday 20 July 2019 A Dude worked 1.26 hours overtime exceeding 8 hours at 10.66 as shown on PSE.pdf page 1 while A Remedy was available to work 1.26 hours overtime at 10.66 as shown on FTR.pdf page 1.
On Monday 22 July 2019 B Good worked 1.92 hours overtime exceeding 8 hours at 9.96 as shown on PSE.pdf page 2 while B Whole was available to work 1.92 hours overtime at 9.96 as shown on FTR.pdf page 2.
On Monday 22 July 2019 C Farr worked 0.99 hours overtime exceeding 8 hours at 10.57 as shown on PSE.pdf page 3 while C Documentation was available to work 0.45 hours overtime at 10.57 as shown on FTR.pdf page 3.
On Monday 22 July 2019 D up worked 0.9 hours overtime exceeding 8 hours at 11.58 as shown on PSE.pdf page 4 while D Nile was available to work 0.9 hours overtime at 11.58 as shown on FTR.pdf page 4.
On Tuesday 23 July 2019 E zier worked 1.55 hours overtime exceeding 8 hours at 10.04 as shown on PSE.pdf page 5 while E Coli was available to work 0.96 hours overtime at 10.04 as shown on FTR.pdf page 5.
On Wednesday 24 July 2019 F notgoingthere worked 1.92 hours overtime exceeding 8 hours at 10.02 as shown on PSE.pdf page 6 while A Remedy was available to work 1.92 hours overtime at 10.02 as shown on FTR.pdf page 6.
On Wednesday 24 July 2019 G Golly worked 1.07 hours overtime exceeding 8 hours at 10.58 as shown on PSE.pdf page 7 while B Whole was available to work 1.02 hours overtime at 10.58 as shown on FTR.pdf page 7.
On Thursday 25 July 2019 H Line worked 1.8 hours overtime exceeding 8 hours at 9.8 as shown on PSE.pdf page 8 while C Documentation was available to work 1.8 hours overtime at 9.8 as shown on FTR.pdf page 8.
On Thursday 25 July 2019 I Amreaching worked 1.9 hours overtime exceeding 8 hours at 9.95 as shown on PSE.pdf page 9 while D Nile was available to work 1.9 hours overtime at 9.95 as shown on FTR.pdf page 9.
On Thursday 25 July 2019 J Kidding worked 1.22 hours overtime exceeding 8 hours at 10.58 as shown on PSE.pdf page 10 while E Coli was available to work 1.02 hours overtime at 10.58 as shown on FTR.pdf page 10.
On Thursday 25 July 2019 A Dude worked 0.81 hours overtime exceeding 8 hours at 11.02 as shown on PSE.pdf page 11 while A Remedy was available to work 0.81 hours overtime at 11.02 as shown on FTR.pdf page 11.
On Friday 26 July 2019 B Good worked 1.13 hours overtime exceeding 8 hours at 10.57 as shown on PSE.pdf page 12 while B Whole was available to work 1.03 hours overtime at 10.57 as shown on FTR.pdf page 12.
On Monday 29 July 2019 C Farr worked 2.54 hours overtime exceeding 8 hours at 9.66 as shown on PSE.pdf page 13 while C Documentation was available to work 2.34 hours overtime at 9.66 as shown on FTR.pdf page 13.
On Monday 29 July 2019 D up worked 2.26 hours overtime exceeding 8 hours at 9.94 as shown on PSE.pdf page 14 while D Nile was available to work 2.06 hours overtime at 9.94 as shown on FTR.pdf page 14.
On Monday 29 July 2019 E zier worked 1.99 hours overtime exceeding 8 hours at 9.95 as shown on PSE.pdf page 15 while E Coli was available to work 1.99 hours overtime at 9.95 as shown on FTR.pdf page 15.
On Wednesday 31 July 2019 F notgoingthere worked 1.62 hours overtime exceeding 8 hours at 10.35 as shown on PSE.pdf page 16 while A Remedy was available to work 1.62 hours overtime at 10.35 as shown on FTR.pdf page 16.
On Wednesday 31 July 2019 G Golly worked 1.45 hours overtime exceeding 8 hours at 10.58 as shown on PSE.pdf page 17 while B Whole was available to work 1.42 hours overtime at 10.58 as shown on FTR.pdf page 17.
On Thursday 01 August 2019 H Line worked 2.01 hours overtime exceeding 8 hours at 9.75 as shown on PSE.pdf page 18 while C Documentation was available to work 2.01 hours overtime at 9.75 as shown on FTR.pdf page 18.
On Thursday 01 August 2019 I Amreaching worked 1.08 hours overtime exceeding 8 hours at 10.03 as shown on PSE.pdf page 19 while D Nile was available to work 1 hours overtime at 10.03 as shown on FTR.pdf page 19.
On Thursday 01 August 2019 J Kidding worked 1.62 hours overtime exceeding 8 hours at 10.14 as shown on PSE.pdf page 20 while E Coli was available to work 1.62 hours overtime at 10.14 as shown on FTR.pdf page 20.
On Thursday 01 August 2019 A Dude worked 1.27 hours overtime exceeding 8 hours at 10.58 as shown on PSE.pdf page 21 while A Remedy was available to work 1.02 hours overtime at 10.58 as shown on FTR.pdf page 21.
On Friday 02 August 2019 B Good worked 0.96 hours overtime exceeding 8 hours at 9.74 as shown on PSE.pdf page 22 while B Whole was available to work 0.96 hours overtime at 9.74 as shown on FTR.pdf page 22.
On Friday 02 August 2019 C Farr worked 2 hours overtime exceeding 8 hours at 10.03 as shown on PSE.pdf page 23 while C Documentation was available to work 1.97 hours overtime at 10.03 as shown on FTR.pdf page 23.

You can now copy paste all the “robot sentences” into the body of your grievance.

When done this way and verifying the clock rings of those in the remedy you can walk into a step 1 or 2 meeting with irrefutable proof of both the violation and the remedy.

Damian Burns-Jackson